

Medaille College Snow Closing Policy

TO: Students, Faculty, Staff, and Administration

FROM: Dr. Kenneth M. Macur, President

DATE: November 23, 2015

**NOTE: CLASSES CLOSE INDEPENDENTLY FOR:
DAY, EVENING, AND WEEKEND CLASSES (ON ALL CAMPUSES)**

**CAMPUSES CLOSE INDEPENDENTLY FOR:
BUFFALO CAMPUS & ROCHESTER CAMPUS**

NOTE: IF DAY CLASSES ARE CANCELED, DO NOT ASSUME EVENING CLASSES ARE CANCELED.

BUFFALO CAMPUS DAYTIME CLOSING:

Prior to 6:00 a.m. each morning, we will evaluate the condition of the campuses and surrounding communities and make a recommendation to the College President to close the College.

In addition to the media outlets, school closing information will be broadcast over the Medaille College Emergency Alert System. Text messages, e-mails, and messages to cell, office, and home phones will be sent to everyone enrolled in the Emergency Alert System. Information will be placed on the Medaille College Website main page at www.Medaille.edu

In the event of a campus closing, the following departments are required to report:

- ✓ Campus Public Safety – report for regular duty
- ✓ Facility Services – report to perform snow removal and verify condition of all buildings and systems
- ✓ Dining Services – report to prepare and provide meals for resident students

BUFFALO CAMPUS EVENING CLOSING:

Similar to the daytime closing, we will evaluate the current conditions and evening forecasts and make a recommendation to the College President to close the College.

If day classes have been canceled, but evening classes are to be held, we will notify faculty, staff, and students and information will be sent to the local radio/television stations.

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BUFFALO CAMPUS CLOSING DURING CLASSES:

If the College must be closed after classes have begun, the order of departure will be as follows: **first**, students; **second**, faculty and staff; **third**, administration; and **last**, Information Office personnel.

BUFFALO CAMPUS WEEKEND CLASSES:

The policy and procedure for closing the campuses for weekend classes is the same as for daytime closing.

ROCHESTER CAMPUS:

We will evaluate the current conditions and evening forecasts and make a recommendation to the College President to close the College.

We will notify faculty, staff, and students and information will be sent to the local radio/television stations in the Rochester area.

SNOW-CLOSING INFORMATION WILL BE ANNOUNCED AS FOLLOWS:

In addition to the following station announcements, you may call Medaille College's Main Number (716) 880 – 2000 or Campus Public Safety at (716) 880-2911 for an update on closing information and/or class cancellations due to inclement weather, or watch the Medaille web page www.Medaille.edu for snow closing details.

NOTE:

A LISTING OF THE VARIOUS RADIO/TELEVISION STATIONS IS PROVIDED FOR YOUR INFORMATION.

RADIO

FM STATIONS

WBLK-FM (93.7) / WJYE-FM (96.1) / WYRK-FM (106.5) / WTSS-FM (102.5) / WKSE-FM (98.5) / WGRF-FM (96.9) / WEDG-FM (103.3) / WHTT-FM (104.1)

AM STATIONS

WGR-AM (550) / WBEN-AM (930) / WECK-AM (1230)

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TELEVISION

WGRZ-TV Channel 2 News or www.wgrz.com
WIVB-TV Channel 4 News or www.wivb.com
WKBW-TV News Channel 7 or www.wkbw.com
YNN – TV News or www.buffalo.ynn.com

For those students who live in or near Toronto, Hamilton, Fort Erie, or St. Catharines/Niagara, please listen to the following radio stations for snow-closing announcements:

CHUM-AM/FM
CHAM-AM
CISS 92.0 FM

ROCHESTER CAMPUS:

For those students attending classes at the Rochester Campus, please consult the following radio and TV stations for snow-closing announcements:

TELEVISION

WROC TV Fox, WHAM TV ABC, WHEC TV NBC, R News Cable, YNN

RADIO

Infinity Group - WCMF, WPXY, WRMM, WZNE
Entercom Group - WBEE, WBZA, WCMF, WPXY
Clear Channel - WHAM, WHTK, WROC, WKGS, WNVE, WVOR